

ARC-Management

11 Quartermaster Cir, Fort Oglethorpe, GA 30742

Ph: 800-367-1844 Ext 123 / Fax: 866-757-6023 / Web: www.arc-management.com

MAILING LIST RENTAL REQUEST FORM

LIST RENTED/BILLED TO:

Name: _____
Company: _____
Address: _____
City/State/Zip: _____
Phone/FAX: _____
E-mail: _____

SHIP TO (if different):

Name: _____
Company: _____
Address: _____
City/State/Zip: _____
Phone/FAX: _____
E-mail: _____

CRITERIA: *(who do you want to reach with your mailing; what area do you want to target)*

QUANTITY: _____

List Splits *(if desired)*: Number of segments: _____ Names per segment (even 1000's): _____

Mailing Date/Drop Date: _____ **Rental Delivery Needed By:** _____

Suppress our names from this mailing *(Please complete the suppression form for this service)*

DELIVERY METHOD AND FORMAT

FILE

E-mail address to be used for delivery: _____

File format type needed if not Excel: _____

CD/DVD Ship via: _____

PAYMENT INFORMATION

Credit Card: _____ / _____ / _____ / _____ Exp Date: _____ CID #: _____

Type of Card: ___ American Express / ___ Discover / ___ MasterCard / ___ Visa

Name Embossed on Card: _____

Address Credit Card is billed to: _____

SIGNED: _____ Date: _____